



# Northern Arch

## LEARNING PARTNERSHIP

**A Special Meeting of The Federation of Mowden Schools  
Local Governing Body  
held at 5.30 pm, Wednesday 5<sup>th</sup> March 2025  
Mowden Junior School, Conyers Avenue, Darlington, DL3 9DE**

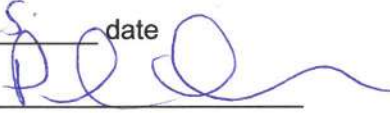
Present (Governors)	Nick Bowerman, Michelle Dunwell, Rebecca Foster-Snook, Paul Freeman, Ben Hall, Sarah Heslop, Peter King, Helen Livingstone, Jackie Saint and Diane Turner.
In attendance	Tim Fisher: Chief Executive Officer, Northern Arch Learning Partnership Angela Taylor: School Business Manager, Federation of Mowden Schools Tarryn Lloyd Payne: Director, Northern Arch Learning Partnership Sam Kochaniec: Schools HR Manager, Northern Arch Learning Partnership Laura Hawksby: Governance and Policy Officer, Northern Arch Learning Partnership.

Item	Description of Discussion	Action by
1.	<b>PART A: Procedural items</b>  <b>Election of Chair</b>  Ratification was sought to the election of Paul Freeman as Chair of the Local Governing Body to serve until the first meeting of the Autumn Term 2025/26.  Governors <b>RESOLVED</b> that it be ratified that Paul Freeman be appointed Chair to serve until the first meeting of the Autumn Term 2025/26.  <i>(Note: Governor Paul Freeman in the Chair for the remainder of the meeting.)</i>	Governance & Policy Officer
2.	<b>Election of Vice Chair</b>  Ratification was sought to the election of Nick Bowerman as Vice Chair of the Local Governing Body to serve until the first meeting of the Autumn Term 2025/26  Governors <b>RESOLVED</b> that it be ratified that Nick Bowerman be appointed Vice Chair to serve until the first meeting of the Autumn Term 2025/26.	Governance & Policy Officer
3.	<b>Welcome, Introductions and confirmation quorum present</b>  The Chair welcomed everyone to the meeting. It was confirmed that a quorum was present.	

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denotes support and challenge provided by Governors

4.	<p><b>Apologies for absence and their acceptance</b></p> <p>It was reported that apologies had been received from Governors Danielle James and Jonathon Reay.</p> <p>Governors <b>RESOLVED</b> that the apologies for absence from Governors Danielle James and Jonathon Reay be accepted.</p>	
5.	<p><b>Notification of items of urgent other business</b></p> <p>There were no items of other business.</p>	
6.	<p><b>Declaration of personal and pecuniary interests</b></p> <p>Governors and those present were reminded that they should declare any personal or pecuniary interest in any matters arising from the agenda of the current meeting.</p> <p>No declarations of interest were received.</p>	
	<p><b>PART B: Business Items for Discussion</b></p>	
	<p><b>Chair's Report</b></p>	
7.	<p><b>Action Taken and Correspondence:</b></p> <p>The Chair advised that there were no updates to report at the current time.</p> <p>Governors <b>RESOLVED</b> that the report be noted.</p>	
8.	<p><b>Membership Document</b></p> <p>Governors noted the Federation of Mowden Schools current membership.</p> <p>Governors <b>RESOLVED</b> that the report be noted.</p>	
9.	<p><b>Head Teacher Recruitment</b></p> <p>The Chief Executive Officer (CEO) consulted the Local Governing Body on the Head Teacher's recruitment process and draft advert.</p> <p>Governors carefully considered the draft advert and made suggestions for additions.</p> <p>Governors were consulted upon a suggested timeline for the application process, and it was agreed as below:</p> <ul style="list-style-type: none"> <li>• Advert - Friday 7<sup>th</sup> March 2025</li> <li>• Shortlist – Thursday 27<sup>th</sup> March 2025</li> <li>• Interviews - Thursday 1<sup>st</sup> April/Wed 2<sup>nd</sup> April 2025</li> </ul>	

	<p>The proposed interview panel was noted to include the CEO, Director (T.Lloyd Payne), Chair of the Federation of Mowden Schools, a representative from Mowden LGB, The Director of Education and an external educational representative.</p> <p>Governors <b>RESOLVED</b> that:</p> <ul style="list-style-type: none"> <li>a) The process for the appointment of the Head Teacher be noted.</li> <li>b) The amendments as agreed by the Local Governing Body be incorporated into the advert.</li> <li>c) Governor Jackie Saint be the Local Governing Body representative on the interview panel.</li> </ul> <p><b>Part D: Concluding Items:</b></p> <p>10. <b>Approval of documents for inspection</b></p> <p>Governors <b>RESOLVED</b> that the agenda, approved minutes, advert be made available for public inspection. Supporting documentation be excluded from the public in accordance with Article 125 (a) as they contain information concerning identifiable staff.</p> <p>11. <b>Item for Next Local Governing Body</b></p> <ul style="list-style-type: none"> <li>• Review of the title of Mowden's Local Governing Body.</li> </ul> <p>12. <b>Date of Future meeting:</b></p> <ul style="list-style-type: none"> <li>• Wednesday 2<sup>nd</sup> April 2025 at 5.30 pm.</li> </ul> <p><b>The meeting concluded at 6.05 pm</b></p> <p>These Minutes were approved by the Local Governing Body of The Federation of Mowden Schools, as follows:</p> <p>on: <u>02-04-25</u> date</p> <p>Signed by: (Chair) <u></u></p> <p>Printed name: <u>PAUL NEWMAN</u></p>	<p>HR</p> <p>HR</p> <p>LGB</p>
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### Action Log

Minute no.		
9 a.)	Amendments to draft advert	HR
9 b.)	Interview Panel - Local Governor representative Mowden Local Governing Body (J.Saint)	HR
11.	Item for next meeting - review of title of Mowden's LGB	LBB

APPROVED